



Dear Parents,

Thank you for expressing interest in the Nativity Early Learning Center. The Center has been serving families for over 15 years. Nativity Early Learning Center (NELC) offers excellent academic programs grounded in Christian faith and strong traditions for children 33 months to 12 years old. NELC offers pre-school academic programs with extracurricular activities and kindergarten through sixth grade extended day programs for before and after school. In addition to our school year program, we also offer a summer camp with field trips and special adventures and activities.

The enclosed packet includes a brief explanation of the programs that we offer; as well as financial information and the forms needed for application.

To begin the application process, the admission form and child's daily schedule must be completed and returned along with a \$75.00 non-refundable application fee. Receipt of the registration forms and fee will place in your application in the wait pool for the appropriate age group.

Enrollment at NELC is on a first-come, first serve basis, considering space availability within each classroom or age group and the age appropriateness of the child.

Please feel free to contact the director if you need further information about our program or would like to schedule a tour.

Nicole Clausen
Nativity Early Learning Center Director
(651)6965437
Nclausen@nativity-mn.org

The Programs We Offer

<p>Half Day Preschool</p>	<p>2 day program</p> <ul style="list-style-type: none"> • Tues/Thurs • 33 months to 4 years • 9:00 a.m. to 11:30 a.m. or Noon to 2:30 p.m. 	<p>3 day program</p> <ul style="list-style-type: none"> • Mon/Wed/Fri • 4-5 years old • 9:00 a.m. to 11:30 a.m. or Noon to 2:30 p.m. 	<p>Must be toilet trained to attend</p> <p>Staff to child ratio of 1:10</p> <p>This program follows the Nativity School calendar</p>
<p>Full Day Preschool</p>	<ul style="list-style-type: none"> • 33 months to 5 years • 6:30 a.m. to 6:00 p.m. <p>Program Day Options:</p> <ul style="list-style-type: none"> • 5 days a week (M-F) • 4 days a week (M-Th) • 3 days a week (M,W,F) • 2 days a week (T,Th) 		<p>Must be toilet trained to attend</p> <p>Staff to child ratio of 1:8</p>
<p>Extended Day</p>	<p>Children enrolled at Nativity School in grades Kindergarten-6</p> <ul style="list-style-type: none"> • 6:30 a.m. to 8:00 a.m. and • 2:45 p.m. to 6:00 p.m. <p>Program Day Options:</p> <ul style="list-style-type: none"> • 5 days a week (M-F) • 4 days a week (M-Th) • 3 days a week (M,W,F) • 2 days a week (T,Th) 		<p>Staff to Child ratio of 1:15</p>
<p>Summer Camp</p>	<p>Ages 33 months to 6th grade</p> <ul style="list-style-type: none"> • 6:30 a.m. to 6:00 p.m. <p>Program Day Options:</p> <ul style="list-style-type: none"> • 5 days a week (M-F) • 4 days a week (M-Th) • 3 days a week (M,W,F) • 2 days a week (T, Th) 		<p>Must be toilet trained to attend</p>

Half-Day Preschool and Full Day Preschool Age Eligibility

Children entering the 3 year-old programs must be 33 months old and toilet trained by August 31. Children entering the 4 year-old programs must be 4 years old by August 31. This policy helps to ensure a positive learning environment for each child and reflects Nativity School's admittance policy that requires children entering Kindergarten be 5 years old by August 31.



Child's Daily Request Form

Child's Name: _____ Date of Birth: _____

Parent's Name: _____

Phone Number: (H) _____

Address: _____

For the below programs please circle applicable days and times.

Half Day Preschool Program	Full Day Preschool Program	Extended Day Programs First through sixth grade	Summer Camp Programs
MWF AM MWF PM TTH AM TTH PM 9:00-11:30 or 12:00-2:30pm	5 days M-F 4 days M-TH 3 days MWF 2 days TTH	Before school: 6:30 am-8:00 am After school: 2:45 am-6:00 pm both AM/PM	Hours: 6:30 am-6:00 pm

Please indicate if you have any flexibility in scheduling and would like to be considered for any openings: _____

Please Return To:
Nicole Clausen
1900 Wellesley Ave.
St. Paul, MN 55105
Fax: 651-696-5458

Nativity Early Learning Center Preschool Program Plan

Nativity Early Learning Center is committed to academic excellence for pre-school through kindergarten age children, while also expanding the work of Nativity School for students in our extended day programs before and/or after school.

Our staff is committed to providing children with a curriculum that continues to grow as they do! Your child will experience the joys of learning in their preschool classroom as they explore the following academic areas:

Daily Living	Care of self and environment; food preparation
Sensorial	Discrimination and refinement of the five senses
Language	Phonetics, writing composition, recognition and reading
Mathematics	Number recognition, quantity and symbols
Natural Science	Biology, general science
Social Studies	World cultures, geography and our community
Art/Music	An integral part of our curriculum...is music, art and movement

There are four core areas of development that our youngest children focus on throughout their days in the preschool program at NELC. These core areas encompass our seven primary academic areas.

Physical Development	Gross Motor Skills - Sliding, climbing on climbers, swinging, and playing with different size balls, playing groups' games, dancing, and tumbling.
	Fine Motor Skills - Practical life, sensorial, cutting, pasting, painting, coloring, puzzles, turning pages of books – eye/hand coordination (daily living).
Cognitive Development	Geography, science, mathematics, language development, problem solving, games, puzzles, manipulatives, building with different objects, reading/writing readiness.
Social Development	Group activities: Story time, snack, and lunchtime, show and tell, music, creative movement, dramatic play. Goal of interacting with others appropriately.
	Individual activities: Language area, science and cognitive areas, playground time, learning basic routines and distinguishing between right and wrong.
Emotional Development	Sensorial: Sand and water play, art activities, clay and play dough, cooking. Provide a cheerful, inviting atmosphere for work and play.
	Community: Learning about different types of community,

	building relationships with peers and adults create self-confidence and independence. Encourage curiosity and self-motivation.
--	--

Areas of the Classroom

The following is a sample list of some of the terms you may hear your preschooler child or child's teacher use to explain the areas of the classroom and the activities that occurred.

Quiet	Dressing frames, wet/dry pouring, table scrubbing, books, sensorial activities, geometrical shapes, puzzles, magnetic letters, movable alphabet, sequencing and matching cards
Active	Tumbling mat, climber/slide, parachute, pushing and riding toys, wooden cars and trucks, balls of various sizes, musical instruments
Teacher Directed	Classroom presentations, child of the week, literature appreciation, art projects, music and creative movement, group games, puppet shows, show and tell and science experiments
Child Initiated	Practical life, sensorial, math, language, geography, science, dramatic play, large and small blocks, manipulatives, easel, water table

Nativity Early Learning Center Extended Day Program Plan

The goal of our extended day program is to offer families a program that meets and understands the growing demands and challenges that families face today. Whether your children need a quality program before or after school – Nativity Early Learning Center is here to provide extended care to your children.

Children arriving between 6:30 a.m. and 8:00 a.m. will be offered breakfast and time to socialize with teachers and their peers. The after school program offers:

- Snack and juice
- Time for homework and, if necessary, teacher help
- Outside playground time
- Choice of activities as well as teacher directed activities.

The following goals are met by allowing children to explore their options and make decisions with guidance from a dedicated staff in a structured, yet fun, setting:

1. Furthering the work of our school system to develop and expand skills and cultural interests in the world around them.

2. Developing relationships with others and working together in cooperative group situations.
3. Forming good habits, respect for others, and accepting responsibilities.
4. Developing self-confidence and sharing in the planning process of their group.
5. Developing values and moral principles.
6. Developing the skills necessary for fun and adventure.

After School Extracurricular Activities at Nativity School (enrichment in school age)

Nativity School offers many extracurricular activities for its students, many of which take place in the school directly after classes. Due to the close connection between the school and the Early Learning Center, it is possible for our children to participate in some of those activities. The activities range from intramural sports to music lessons to scouting programs. A complete listing of after school programs available to your children is available on the school web site under extra-curricular activities. (School link)

Nativity Early Learning Center
Monthly Rates Effective June 2008-May 31, 2009

2008 Summer Program Rates

Summer Camp Program

5 Days a week (M-F)	\$883.00 per month
4 Days a week (M-Th)	\$707.00 per month
3 Days a week (MWF)	\$530.00 per month
2 Days a week (TTh)	\$353.00 per month

2008-2009 School Year NELC Program Rates

Half Day Preschool Program

3 Day Program (4 and 5 year olds)	\$166.00 per month
2 Day Program (3 and 4 year olds)	\$126.00 per month

Full Day Preschool Program

5 Days a week (M-F)	\$883.00 per month
4 Days a week (M-Th)	\$707.00 per month
3 Days a week (MWF)	\$530.00 per month
2 Days a week (TTh)	\$353.00 per month

Extended Day Program: Grades Kindergarten-6th - Before AND After School

5 Days a week (M-F)	\$489.00 per month
4 Days a week (M-Th)	\$390.00 per month
3 Days a week (MWF)	\$292.00 per month
2 Days a week (TTh)	\$196.00 per month

Extended Day Program: Grades Kindergarten-6th - Before OR After School

5 Days a week (M-F)	\$389.00 per month
4 Days a week (M-Th)	\$312.00 per month
3 Days a week (MWF)	\$237.00 per month
2 Days a week (TTh)	\$160.00 per month

Extra Care Days

If your child needs extra care on days when school is not in session the additional daily rates are:

Extended Day Program: Grades Kindergarten-6th	\$17.00 per day
Days not normally scheduled to attend	\$33.00 per day